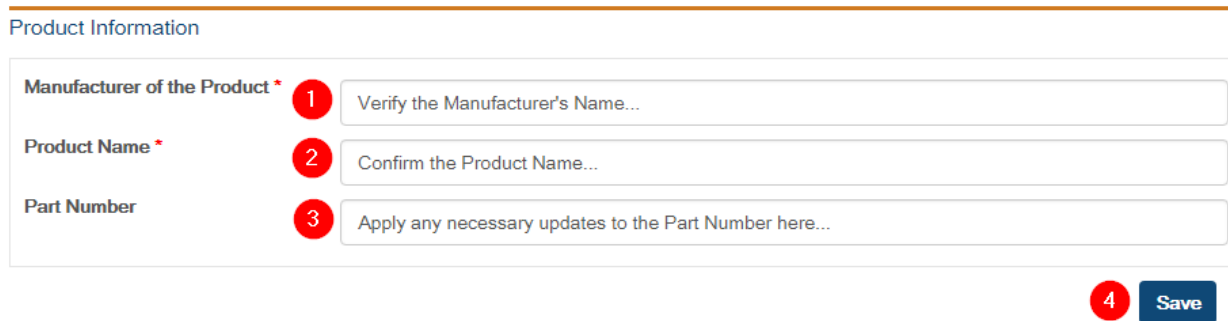


## Product Information

The Verisk 3E™ Supplier Portal was designed to facilitate the exchange of information throughout the supply chain while minimizing the burden placed on the manufacturers, suppliers and distributors we work with. To streamline the process, we encourage information be submitted using the portal as it can significantly reduce the amount of repetitive data entry.

When responding to a request for information we recommend you start with the Product Information tab located under the Form Info header on the left of the screen. Clicking the 'Product Information' title opens the page displayed below. Please review the product profile details and apply any necessary updates. Once confirmed or updated the information is applied to all requests associated to that product.



**Step 1:** Verify the name listed as the Manufacturer of the Product is accurate. The field will be pre-populated and may be edited by clicking in the text box. The asterisk (\*) is used to indicate that this a required field and may not be left blank.

**Step 2:** Confirm the Product Name is accurate. The field will be pre-populated and may be edited by clicking in the text box. The asterisk (\*) is used to indicate that this a required field and may not be left blank.

**Step 3:** Review any Part Numbers associated to the product. While Part Numbers are optional and not required to respond to customer requests they are recommended.

**Step 4:** Click the 'Save' button to save any changes or updates.

Please note the portal will automatically roll up all requests associated to an individual part, component or product. This means information only needs to be provided once, regardless of the number of customers requesting the data. Completing all sections of the Form Info and Requests accurately promotes transparency through the shared supply chain which in turn facilitates workplace safety, regulatory compliance and a reduction in risk for all parties.

If you have any difficulty completing the form, or need assistance, please contact Verisk 3E's Supplier Relations team [3ESC@Verisk3E.com](mailto:3ESC@Verisk3E.com)